

EDAC Program Continuing Education Policy

Your EDAC accreditation demonstrates that you have achieved a nationally approved level of base knowledge about an evidence-based process to be used in the design and development of healthcare settings. Continuing education is an integral aspect of EDAC's mission to help you maintain excellence and mastery of an evidence-based design process.

As such, this accreditation requires you to undergo annual continuing education to ensure that you sustain the level of expertise* that the program holds as the base knowledge of evidence-based design.

*The knowledge base and definition of what connotes expertise will change and develop over time as the industry moves forward.

To maintain your status as an EDAC accredited individual you must participate in six (6) hours of approved continuing education sessions every two years. These six hours must be verifiable and are defined as follows:

- **1 three-hour class / webinar per year**
- **3 one-hour classes / webinars per year**
- **1 two-hour and 1 one-hour class / webinar per year**

Many of the sessions presented at the annual Healthcare Design and Environments for Aging conferences will be approved CEU sessions. In addition, sessions and workshops at other conferences that relate to research, evidence, and healthcare design will be accepted. Many Healthcare Design webinars will also fulfill CEU requirements.

On the self-report form, there will be an opportunity for you to report the course topics. If you have a question about whether or not a session qualifies for continuing education credit, please contact CHD.

The reporting system is intended to be straightforward and not place undue burden on already busy professionals. As part of an ongoing effort to make EDAC a green program and reduce paperwork, you will be asked to self-report online. You will be sent a reminder email and asked to input the following on an online form:

- **ID number**
- **Name**
- **Course #**
- **Course Title**
- **Course Description**
- **Date Taken**
- **Sponsoring Organization**
- **Number of CEUs (hours)**

This information will be attached to your record in our database.

Reporting Compliance Audits

A set percentage (3%) of EDAC accredited individuals will be selected for audit twice a year to determine whether the courses they've entered are legitimate.

If you are found lacking in the mandated CEU requirements you will be sent letters of non-compliance with a deadline by which to submit your course information. If, by the deadline given, you are still non-responsive, CHD will consider you no longer in good standing and will remove your EDAC accreditation. Furthermore, you will be prohibited from using the EDAC appellation.

If for some reason you are unable to take 6 hours of continuing education courses every two years, you will have the option to re-take the examination to renew your credential. Contact The Center for Health Design for further instructions.