



Welcome Kit

Table of Contents

A Message from the President and CEO	3
Welcome	4
About EDAC	5
Why EDAC was Created	5
The History of EDAC	5
About Evidence-Based Design	6
Definition of Evidence-Based Design (EBD)	6
EBD For Healthcare.....	6
A Brief History of EBD for Healthcare	7
EBD for Healthcare Facts and Myths	8
How EBD Can Help Patients, Staff, and Caregivers	9
Show Them You Know	9
Creating Public Recognition of Your Expertise.....	9
Use the EDAC Appellation After Your Name	9
Update Your Professional Biography.....	10
Issue a News/Social Media Release.....	10
Display the EDAC Certification.....	10
EDAC? What’s that? Give the EDAC Elevator Pitch.....	10
Stay Connected and Up-to-Date	11
The Center for Health Design’s Newsletter	11
EDAC Quarterly Newsflash	11
Join the EDAC Community on LinkedIn	11
Project Examples on How EBD is Applied.....	11
EBD Touchstone Award	12
Utilize The Center’s Knowledge Repository and Tools.....	12
Read Peer-Reviewed Journals	13
Don’t Forget Your Study Guides	13



Use EDAC to Help Develop Your Business 13

 Business Development, Support & Resources 14

Advance the Cause..... 14

 Help Grow and Promote Evidence-Based Design..... 14

Recertification 15

 Requirements..... 15

 Pre-Approved Courses 15

 How to Submit Your CEUs..... 16

 How to Submit a Course for EDAC CEU Credit..... 17

 Reporting Compliance Audits 18

Expired Credential..... 18

 Reinstatement of EDAC Credential 18

Special Accommodations..... 19

 EDAC Advisory Council Members & The Center’s Board Members..... 19

 EDAC Emeritus..... 19

Update Your Contact Information 19



A Message from the President and CEO

Dear EDAC Colleague,

On behalf of The Center for Health Design (The Center), I want to congratulate you on passing the EDAC (Evidence-Based Design Accreditation and Certification) examination! As an EDAC certified individual, you join a community that can bring us closer to our vision of a world where all healthcare environments are created using an evidence-based design process. We hope that you will apply your knowledge of an evidence-based design (EBD) process in the design and construction of all environments. The Center is committed to enhancing your ongoing education by providing you with a LinkedIn network that can give you access to other certified individuals and by visiting our website you will find cutting edge information, webinars, and the latest research located on our Knowledge Repository. In the following pages, you will find tools and resources to help you to distinguish your status as an EDAC certified individual that can support you in your work. Once again, congratulations on your achievement and thank you for your participation in the EDAC program and support of evidence-based design! If you have any questions or comments, please do not hesitate to contact us.

Sincerely,

Debra Levin, Hon ASID, EDAC
President and CEO
The Center for Health Design



Welcome

With your EDAC certification comes a host of professional and business benefits. As an EDAC certified professional:

- You can demonstrate that your design decisions are based upon credible evidence
- You can begin to develop a set of skills that incorporate the newest findings into projects
- You will have access to ongoing professional learning and advancement

With your EDAC certification, you can begin putting what you have learned into practice. However, to maximize the return on your investment and accomplishment, we encourage you to:

- Build connections within the EDAC community
- Stay current with the latest findings and best practices
- Make evidence-based design a part of your business development plan
- Help grow the EDAC community and advance the practice of evidence-based design

Take a few moments to familiarize yourself with the tools and resources in this EDAC Welcome Kit to help you get the most benefit from your EDAC certification.

Contact Us

If you ever have any questions or need additional assistance, please contact us at (925) 521-9404 or edac@healthdesign.org.



About EDAC

Why EDAC was Created

The design and construction industry has come a long way in understanding the impact of the built environment on health, safety and satisfaction. Today there are a growing number of rigorous scientific studies that illustrate this link between design and outcomes. As EBD becomes more widespread, organizations understand its importance and want to build facilities with knowledgeable architects, designers and contractors. Prior to the EDAC credential there was no standard definition of EBD or a way to determine whether or not an individual or a firm understood and practiced evidence-based design. The EDAC credential provides an internationally recognized credential to promote the use of an EBD process.

In order to emphasize the role that the built environment plays in improving outcomes and to move the field forward, the industry needs dedicated and disciplined individuals who are committed to using and expanding credible research through their respective disciplines.

The History of EDAC

The Center for Health Design (The Center) is a nonprofit organization whose mission is to transform healthcare environments for a healthier, safer, world through design, research, education, and advocacy. An area of focus for The Center has been to educate individuals about an evidence-based design (EBD) process and how it can be applied in the built environment to improve outcomes.

Funding from the Robert Wood Johnson Foundation in 2005 allowed The Center to define EBD and develop the steps of an EBD process and create the EDAC program that would assess an individual's base knowledge about EBD. A volunteer team of more than 100 individuals supported the development of the program, with representation across the industry that included architects, interior designers, contractors, hospital executives, strategic planners, clinicians and researchers.

In 2008, Steelcase Health (formerly Nurture by Steelcase) became the educational partner for EDAC and funded and assisted in the development of the first edition of the EDAC's study guides. Since then, Steelcase Health has continued to show their support and dedication to the program, adding value as thought partners, educators and promoters of the EDAC program.



About Evidence-Based Design

Definition of Evidence-Based Design (EBD)

Evidence-based design is the process of basing decisions on credible research to achieve the best possible outcomes. (The Center for Health Design, 2008)

EBD for Healthcare

Instead of being a prescriptive solution, EBD is a process utilized by those planning and designing facilities to base decisions on research and critical thinking to create environments that improve patient and staff outcomes as well as operational outcomes.

“EBD is not a search for scientific certainty, but rather a way to identify and incorporate innovations that will likely achieve an organization’s goals in a given context.” (Zimring, et al, 2008). The EBD process involves the participation of an interdisciplinary team of key stakeholders, who may include:

- Executives and senior leadership
- Architects
- Interior designers
- Researchers
- Vendors and suppliers
- Contractors
- Patients and family members
- Caregivers
- Staff
- Community partners/organizations
- Donors

There are eight key steps in the EBD process:

1. Define EBD goals
2. Find sources for relevant evidence
3. Critically interpret relevant evidence
4. Create and innovate EBD concepts
5. Develop a hypothesis
6. Collect baseline performance measures
7. Monitor implementation of design and construction
8. Measure post-occupancy performance results

EBD can be used in all types of building and product design. Healthcare, however, is a complex environment that has unusually high stakes because it has major issues regarding safety and the opportunity to improve quality, satisfaction and clinical outcomes making it a place that can benefit from application of an EBD process in the planning, design and construction of these environments.



A Brief History of EBD for Healthcare

Some design professionals might argue that they have been practicing EBD since humankind began to build buildings. After all, who would build a building without looking at relevant evidence and implementing new concepts? However, very few had quantified the research that links the environment to outcomes in healthcare, nor defined the context in which to practice EBD and the process involved.

The term “evidence-based design” first appeared in print in 2000, when Colin Martin of the British medical journal, the Lancet wrote, “Although the premise that physical environment affects well-being reflects common sense, evidence-based design is poised to emulate evidence-based medicine as a central tenet for healthcare in the 21st century.”

Many converging forces over the past 50 years have shaped the field of evidence-based design for healthcare. The evidence-based medicine movement began in the 1970’s at McMaster University in Ontario, Canada. At the same time, researchers in the U.S. and U.K. were studying the effects of the physical environment on people’s behavior and organizational culture. The patient-centered care movement began in the U.S. with the establishment of Planetree in the late 1970s. In the 1980s, Roger Ulrich, a Professor of Architecture, published his pioneering study that linked views of nature to patient outcomes and the first Planetree Hospital was built.

It has really been in the past 25 years that these various forces have converged to become the discipline now known as EBD. The Center for Health Design (The Center) was founded in 1993 to initiate and fund research and serve as a consortium for knowledge in many different fields that contribute to creating healing environments that improve outcomes for patients and staff. In 1996, The Center published the first literature review of EBD research, in which 84 relevant studies were identified, that linked the design of the built environment to outcomes. Updates to that review were completed in 2004 and 2008, and analyzed and catalogued over 600 and 1200 studies, respectively. Today the Knowledge Repository located on the The Center’s website contains over 5000 studies about the built environment.

By 2006, some of the evidence was strong enough to cause changes in the 2006 Guidelines for Design and Construction of Health Care Facilities and the 2006 Department of Defense Space Planning Criteria. Both now suggest single-patient rooms for inpatients as well as other evidence-based features.

Finally, in 2007 The Center and the Vendome Group launched the Health Environments Research & Design Journal, further legitimizing the growing field of EBD and provided a way to feature peer-reviewed research about the built environment. The launch of The Center’s Evidence-based Design Accreditation and Certification (EDAC) program in 2008-2009 followed defining the context to practice EBD, the process and a way to qualify an individual’s knowledge of that process.



While some may argue that 5000 studies is not enough to establish a field, it is the quality of research, not the quantity that defines and validates EBD. Continued advancement of the field will depend on the commitment of the healthcare and design industry to support and foster further research.

EBD Facts and Myths

EBD is an evolving concept and as more projects apply the EBD process, we are reaching a better understanding of many different issues

Opponents: EBD is an “old hat” concept. Architects and designers have been using research to guide their decisions for a long time. The label is new.

Proponents: the new focus on EBD “formalizes” that “old hat” process and encourages architects and designers to critically review the literature so that decisions are made based on relevant and credible evidence.

Opponents: EBD is “cook book design”. It suggests that decisions are based solely on the evidence, downplaying experience and imagination.

Proponents: EBD should be one part of the process. Design decisions must be based on many different things – the individual architect/firm’s experience, site specific and organization specific issues, and when available, relevant, credible evidence.

Opponents: EBD is the mindless application of general studies conducted in different types of healthcare settings and different populations to a specific building design.

Proponents: a key step in the EBD process is to critically analyze the evidence and decide whether or not the information and results are valid, relevant and applicable to your project.

Opponents: often there is no randomized controlled trial or “gold standard” in the literature to address a particular design problem.

Proponents: the design team might consider the “evidence pyramid” and look for the next best level of evidence. Architects and designers need to understand that there, may be no credible evidence to support every design decision.

Opponents: there is often great difficulty in getting access to the evidence and in conducting effective searches to identify the best evidence.

Proponents: resource librarians and researchers can help identify the best resources and teach design professionals effective searching skills. The Center’s Knowledge Repository is a good place to begin looking for relevant research.

The fact is that EBD is gaining in demand and appearing in requests for proposals. Similar to the early days of green design, many healthcare designers were claiming that they knew how to practice evidence-based



design, but clients had no way to qualify those claims. The Center's EDAC program defines EBD and outlines a process for application and tests an individual's base knowledge of that process.

How EBD Can Help Patients, Staff, and Caregivers

A large body of evidence attests to the fact that the built environment impacts patient stress, patient and staff safety, staff effectiveness, and the quality of care provided in healthcare settings.

Design strategies can contribute to improved outcomes for patients, families, and staff. For patients, outcomes may include reduced need for medications, fewer falls, decreased infections, reduced risk of errors, better sleep, etc. For staff, outcomes may include fewer workplace injuries, reduced incidence of errors, and less absence and turnover. Caregivers will benefit from many of these strategies as well.

In addition, evidence suggests that EBD can also help the healthcare organization's bottom line by helping to reduce the cost of uncompensated care (fewer medications, falls, errors, infections), decrease litigation costs (from falls, errors) and reduce staff costs (injuries, absences, turnover). Patients also share many of these cost savings.

Show Them You Know

Creating Public Recognition of Your Expertise

Start by making sure that clients, colleagues, vendors, and your employer know about your EDAC certification and the value it adds to your contributions, counsel, and work.

Use the EDAC Appellation After Your Name

Passing the EDAC examination entitles you to add the EDAC appellation after your name on your business card, your email signature, and in any other application where you to want to highlight your knowledge of the evidence-based design process.

- Use the EDAC appellation after your name, separated by a comma. Typically, certifications appear after advanced education degrees, e.g.:
Helen Murdoch, EDAC
Mark Roberts, Ph.D., EDAC
- If used with other professional designations (e.g. AIA, ASID, LEED AP), you may list them in any order
Elizabeth Hernandez, AIA, EDAC
- The EDAC appellation is only for use by individuals who have successfully passed the EDAC examination. It cannot be used in conjunction with a firm name, unless a firm has been granted Champion or Advocate.



Update Your Professional Biography

In addition to adding the EDAC appellation to the end of your name; make sure you update your professional biography in all places it appears including:

- Your bio on your company site or print materials
- Your professional resume
- Your online profiles (LinkedIn, Facebook, etc.)

Google yourself, see where you are listed, and update those listings as appropriate.

Issue a News/Social Media Release

Local news and business publications, healthcare design publications, association newsletters and various other print and online media regularly run columns featuring announcements of new positions, advanced certifications, and other accomplishments. Write and distribute a brief release announcing your successful EDAC certification with a description of its meaning and benefits. Post it on social media and tag The Center for Health Design on LinkedIn, Twitter, Facebook, and Instagram.

LinkedIn: The Center for Health Design and Evidence-Based Design Accreditation and Certification Program has a group for EDAC certified individuals only to help foster communication amongst the EDAC community.

Twitter: @CHD_tweets

Facebook: @CenterHealthDesign

Instagram: @centerforhealthdesign

Display the EDAC Certification

Within 3 business days of passing the EDAC exam, a digital badge (ebadge) will be emailed to you from Measure Learning's (formerly Scantron) partner, BadgeCert. The email will contain instructions to download the ebadge. You can post the ebadge on your LinkedIn profile, personal website, and email signature. A digital certificate will also be available for you to download and print if you want to display a hard copy certificate. The ebadge is an icon that will hyperlink to BadgeCert's website. It is verifiable to the public and will display your EDAC ID number, your certification date, and expiration date.

EDAC? What's that? Give the EDAC Elevator Pitch

If someone asks what the EDAC appellation after your name is, you can tell them:

EDAC stands for Evidence-based Design Accreditation and Certification. It is a program that educates individuals about applying an evidence-based design process. An EDAC certified individual can help make design decisions and recommendations based upon the best available research. Using this process can produce measurable improvements in clinical outcomes, economic performance, productivity, customer and staff satisfaction, among others. The EBD process can also be used in other environments other than healthcare.



Stay Connected and Up-to-Date

Evidence-based design is a growing and ever-changing discipline. As an EDAC certified individual, it is in your interest, and it is your responsibility, to stay up-to-date about the latest findings and best practices. Here are some ways to help your ongoing professional development.

The Center for Health Design's Newsletter

News about the latest research, publications and events produced by The Center for Health Design to support professional learning and practicing evidence-based design. Sign up on our website at www.healthdesign.org.



EDAC Quarterly Newsflash

News and highlights of events, webinars, and articles for CEUs, featured projects using EBD, and newly EDAC certified individuals. This email is for only EDAC certified individuals.



Join the EDAC Community on LinkedIn

LinkedIn is a business-oriented social networking site mainly used for professional connections and networking. If you are not already using LinkedIn, take a minute to join today-it's online, easy, and free. Once certified you will be invited to join the EDAC group and join the conversation as fellow EDAC certified individuals share resources, experiences and valuable information and insights about evidence-based design strategies. This group is administered by The Center for Health Design and is open to EDAC certified individuals only.

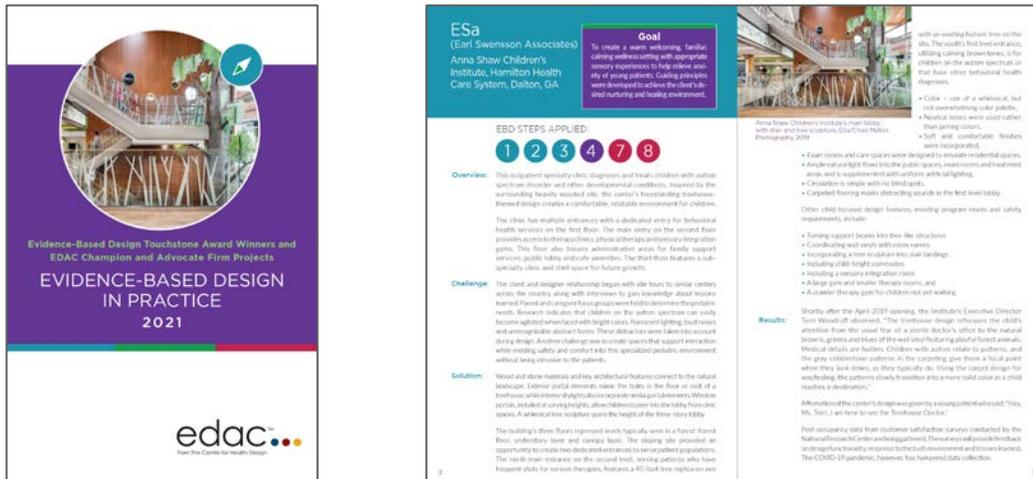


Project Examples Illustrating How EBD is Applied

EDAC Champion and Advocate Firms dedicate at least 25% of their healthcare design team to become EDAC certified. Each year projects using the EBD process are submitted from our EDAC Champion and



Advocate Firms into an EDAC Advocate brochure. Read about their projects here:
<https://www.healthdesign.org/certification-outreach/edac/study-materials>



For more information to become an EDAC Advocate Firm, contact us at edac@healthdesign.org.

EBD Touchstone Award

The EBD Touchstone Award recognizes exemplary use of an evidence-based design process. The award distinguishes your project or product as a stellar example of design and achievement in the application of the EBD process in three areas: collaboration, evaluation and sharing. Learn about the winning projects here: <https://www.healthdesign.org/certification-outreach/awards-recognition/touchstone-awards> and download the application so that you can start using the EBD steps as a guide in your project and apply for the Touchstone Award.

<https://www.healthdesign.org/sites/default/files/Final%20Complete%20Application%20Packet%20041422%20v2.pdf>.

Utilize The Center's Knowledge Repository and Other Tools

The Knowledge Repository (KR) is a complete, user-friendly library of healthcare design resources that continues to grow with the latest research. Begin by using the KR for all of your searches for articles and research citations on healthcare design topics. www.healthdesign.org/knowledge-repository



Other Tools include:



- Interactive Design Diagrams <https://www.healthdesign.org/insights-solutions/interactive-design-diagrams>
- Safety Risk Assessment www.healthdesign.org/sra
- The Functional Program Process Guide <https://www.healthdesign.org/tools/functional-program-guide>
- Clinic Design Post-Occupancy Evaluation Toolkit (PDF) www.healthdesign.org/insights-solutions/clinic-design-post-occupancy-evaluation-toolkit-pdf-version
- Community Health Clinic Evaluation Tool (PDF) www.healthdesign.org/insights-solutions/community-health-center-facility-evaluation-tool-pdf-version
- Patient Room Design Checklist Tool www.healthdesign.org/insights-solutions/patient-room-design-checklist-and-evaluation-tool

Read Peer-Reviewed Journals

The *Health Environments Research & Design* (HERD) is an international, interprofessional, peer-reviewed journal that features research and methodology papers, theory articles, case studies, and book reviews focused on the effects of health environments and design on patient, provider, and organizational outcomes. To receive a 20% discount on the annual subscription, use code: **HERD20**.

<https://journals.sagepub.com/home/her>



Don't Forget Your Study Guides

We recommend that you continue to reference the study guides when you apply the evidence-based design process when planning, designing and building your project or product to help you use and create new evidence.



Use EDAC to Help Develop Your Business

In addition to creating a public recognition of your EDAC certification and evidence-based design expertise, you can actively use EDAC in your business development efforts to give you a competitive advantage.

Your EDAC certification demonstrates to existing and prospective clients (and employers) that you:

- Are an innovative, forward-thinking individual doing cutting edge work
- Provide increased value to your clients and partnerships
- Have distinguished your work by practicing evidence-based design
- Can provide a framework to demonstrate the business case for evidence-based design



Become familiar and well versed with EDAC's history and purpose, as well as the application of evidence-based design practice that can give you the knowledge to answer frequently asked questions such as:

- Why retain an EDAC certified individual?
- What is evidence-based design?
- What can an EDAC certified individual bring to your project?
- What are the benefits of being certified?

Business Development, Support & Resources

The Center for Health Design is actively engaged in raising industry-wide awareness of evidence-based design and the unique skills and benefits of EDAC certified individuals. Special efforts are being directed and these endeavors include:

- Visibility for EDAC certified individuals on rosters published on the EDAC web site, at industry events and in EDAC advertising and public relations campaigns
- An active public relations program with feature articles and opinion pieces regularly appearing in prominent healthcare design industry and mainstream business publications , as well as in blogs, discussion boards and other online forums
- Frequent speaking engagements completed by The Center's board, consultants and staff at major industry events
- Partnerships with major industry manufacturers and organizations

Finally, The Center's staff and Research Consulting Services are available to assist you and your firm. Contact us at (925) 521-9404 or <https://www.healthdesign.org/research-services>.

Advance the Cause

Help Grow and Promote Evidence-Based Design

Passing the EDAC exam is just the first step in helping to create healthier and safer healthcare environments.

The mission of EDAC is to develop a community of certified industry individuals through the education and application of an evidence-based design (EBD) process. The vision for EDAC is a world where all healthcare environments are created using an EBD process. Here is how you can help advance this cause:

Use Forward-to-a-Friend; Use it Often

On The Center's website, and in every newsletter we send, there is a link enabling you to easily tell a colleague, client or vendor about your latest EBD discovery or EDAC news. Use it and help spread the word.



Share Your Ideas with Us

Let us know what you encounter, what suggestions you have for promoting EDAC, and how you think we can better serve the EDAC community. Contact us at (925)521-9404 or edac@healthdesign.org.

Recertification

Requirements

This certification requires candidates to obtain continuing education units. To maintain the credential as an EDAC certified individual, the following is required on a biennial basis:

- Six (6) hours of continuing education units (CEUs)
- \$99 recertification fee

The candidate's EDAC credential will expire on either **February 1** or **July 1** of their second year.

- If a candidate certifies *between January 1 – June 30*, the expiration date falls on **February 1**.
- If a candidate certifies *between July 1 – December 31*, the expiration date falls on **July 1**.

Candidates will need to recertify every two years. Renewal reminders will be sent from EDAC's testing and renewal administrator, Meazure Learning via hard copy mail and email four (4) months and an email reminder one (1) month prior to the certification expiration date. Emails will come from candidatesupport@meazurelearning.com. Candidates can only renew their certification as early as four months prior to their expiration date. Candidates will also be able to renew up to 90 days after their certification expiration with a \$50.00 late fee, in addition to the renewal fee. The application will need to be submitted into Meazure Learning's online portal before the 90-day grace period ends.

The Meazure Learning renewal portal is set up as an application system and is meant for certified individuals to log in, complete the application, and pay the renewal fee. It is not meant to house information for long periods of time, so CEUs cannot be submitted as they are obtained so make sure you keep a record of the CEUs you have obtained to use when you renew your certification.

Pre-Approved Courses

Courses approved for EDAC CEUs must demonstrate that 75% of the content is about one or more of the eight steps in the EBD process:

1. Define evidence-based goals and objectives
2. Find sources for relevant evidence
3. Critically interpret relevant evidence
4. Create and innovate evidence-based design concepts



5. Develop a hypothesis
6. Collect baseline performance measures
7. Monitor implementation of design and construction
8. Measure post-occupancy performance results

These courses can be in a variety of formats, including but not limited to:

- Webinars/online learning
- Conferences
- Lunch and learn sessions
- Educational sessions
- Text-based courses
- Journal articles

Pre-approved courses can be found on the EDAC Continuing Education website

<https://www.healthdesign.org/certification-outreach/edac/continuing-education>. Additional ways to obtain CEUs can be found here:

- **Icons & Innovators Live Webinars**
<https://www.healthdesign.org/events/type/7>
- **Icons & Innovators On-Demand Webinars** – candidates can view as many webinars within 24 hours of access
https://www.healthdesign.org/insights-solutions?f%5B0%5D=field_resource_type%3A1005
- **EBD Journal Clubs** – free sessions offered quarterly to interact with authors who have recently published EBD papers and articles in peer-reviewed journals
<https://www.healthdesign.org/events/type/12>
- **BNP Media** – sort by “Credit Types – EDAC”
<https://continuingeducation.bnppmedia.com/library.php?S=C>
- **Health Environments Research & Design (HERD) Journal** – requires a subscription
<https://journals.sagepub.com/home/her>

How to Submit Your CEUs

Once you receive your notice to renew from Measure Learning, login to their website

(<https://assessments.measurelearning.com/EDAC/>) with the assigned login credentials and complete the following steps:

- Select “Returning Candidate (You have a password)”.
- Login using the username and password provided in the Measure Learning renewal notice.
- Once logged in, be sure to select “Renewal Application”.
- Complete and confirm the candidate demographic information.



- Select pre-approved CEU providers and corresponding courses totaling at least six (6) CEU hours. Please retain documentation of all CEUs.
 - Select the approved Provider (e.g.: HEALTHCARE DESIGN Conference)
 - Courses will show via drop down list
 - Select the courses attended
- If the course is not listed, you may submit as “Other Provider” and enter the course information and corresponding CEU hour, which will be approved or denied by EDAC administrator.
 - Select “Other Provider”
 - Enter the Provider information (e.g.: Healthcare Symposium)
 - Select “Other Course”
 - Enter the course title
 - Enter respective CEU hour (1 hour = 1 CEU hour)
 - *Please note to enter CEUs that contain at least 75% of its content is on evidence-based design. These courses will need to be approved by EDAC administrator after the application is completed. You will be notified if the course will require more information for approval.*
- Complete the application by paying the renewal fee.

Candidates do not need to upload their CEU verification forms with the renewal application form. Only if a candidate is selected for an audit will s/he need to provide proof of attendance (see Reporting Compliance Audits section).

Once the renewal application is complete, a new ebadge will be emailed by BadgeCert within 3 business days showing the new expiration date.

How to Submit a Course for EDAC CEU Credit

Presenters can submit a course for EDAC CEUs. For a course to be approved, 75% of the content needs to be of one or more of the eight steps of the EBD process. Courses can be submitted by completing the Program Submission Form <https://centerforhealthdesign.wufoo.com/forms/program-submission-for-edac-ceu-credits/>. There is a \$50 Course Management fee for each course submitted. For workshops and conferences, the fee is \$250 for the first 10 sessions and an additional \$50 for every 10 sessions after. Affiliate members of The Center or employed by an EDAC Champion, Advocate Firm or Organization, there is no fee to submit a course.

The EDAC program staff approves and selects applicable CEU courses. Once approved, an email will be sent with the course ID number to provide to attendees for CEU credit. One (1) contact hour is equivalent to one (1) CEU credit.



Presenters may submit their course to fulfill their CEU requirements. This is an acknowledgement that presenters often increase their knowledge about evidence-based design when preparing for their educational sessions. **No more than one (1) EDAC CEU can be awarded per presenter** for each educational session. Other units must be gained through other qualified courses or reading opportunities from another professional.

Reporting Compliance Audits

A percentage (3%) of EDAC certified individuals will be selected for audit twice a year (February and July) to determine whether the courses submitted in Measure Learning are legitimate. If a candidate is selected for an audit, the candidate must provide documentation for the courses submitted, such as a CEU form or certificate of attendance. Candidates are responsible for keeping accurate records of courses completed. If during the audit a candidate is found lacking in the mandated CEU requirements, a letter of non-compliance will be sent with a deadline to submit the course information and supporting documents. If the candidate cannot provide the CEU documents by the deadline, The Center for Health Design will no longer consider the candidate to be in good standing and will revoke the EDAC certification. Furthermore, the candidate will be prohibited from using the EDAC appellation. Once the credential is revoked, the candidate will be required to retake the EDAC examination or use the reinstatement process.

Expired Credential

Candidates who fail to complete their renewal application by the end of the 90-day grace period will have an expired credential. Candidates may reinstate their EDAC credential up to four (4) years past their certification expiration date. Candidates will need to submit a reinstatement request with additional continuing education units and a reinstatement fee to The Center prior to being reinstated with Measure Learning. The number of continuing education units and reinstatement fee will be dependent on how long the credential has expired. Please contact edac@healthdesign.org for reinstatement. *For candidates with an expired credential of five (5+) or more years, candidates will need to retest.*

Reinstatement of EDAC Credential

Candidates with an expired EDAC credential can reinstate their credential without having to retest. Please contact edac@healthdesign.org for the number of continuing education units required and reinstatement fee. A reinstatement packet will need to be mailed to The Center which includes:

1. Provide a signed reinstatement request letter which includes the following: current employer, phone number, address and email where future renewal notifications will be sent for the next renewal period.
2. Include copies of continuing education unit credits obtained (certificates of attendance, CEU forms, etc.).
3. Send a check made payable to “The Center for Health Design” and reference “EDAC Reinstatement.”
4. Mail the above documents to:



The Center for Health Design
Attn: EDAC Administration
1850 Gateway Blvd. Suite 1083
Concord, CA 94520

5. After approval is received from The Center for Health Design, complete the Meazure Learning online application form.*

*Once the request for reinstatement is received, the EDAC administration team will review the information. If approved, an EDAC team member will notify Meazure Learning and provide the candidate a discount code to bypass the Meazure Learning's online application fee. Within three (3) business days after notification, Meazure Learning will send an email to the candidate with a login and password. **Candidates must complete the Meazure Learning application within a given date, otherwise the reinstatement CEUs and fees are forfeited.** This ensures that reinstated candidates are current in the Meazure Learning system. Candidates will be issued a new ebadge with the adjusted expiration date, and scheduled for the next renewal notifications.

If the reinstatement request is denied, the reinstatement packet will be sent back with a letter of explanation.

Special Accommodations

EDAC Advisory Council Members & The Center's Board Members

EDAC Advisory Council members and The Center's Board members may use their service on the Council or the Board towards their CEUs as long as they remain active participants. They are also exempt from the renewal fee during their active participation as member. EDAC Advisory Council and The Center's Board members should contact edac@healthdesign.org for the discount code to bypass the renewal fee.

EDAC Emeritus

EDAC certified individuals who are retiring and wish to maintain their credential may do so as an EDAC Emeritus. EDAC Emeritus candidates must be certified for at least four (4) years to qualify and will still need to complete the renewal application biennially through Meazure Learning to maintain their Emeritus status. EDAC Emeritus do not need to obtain CEU credits, but will need to pay a reduced renewal fee of \$50. Please contact edac@healthdesign.org for more information.

Update Contact Information

Everyone moves and changes jobs. Be sure to update your contact information with The Center at edac@healthdesign.org and Meazure Learning at candidatesupport@meazurelearning.com to ensure you receive your renewal notifications and newsflash.