Healthcare Environment Awards Submission Form

Name:

Design Firm Name:

Email Address:

Phone Number:

Address:

Project Name:

Project Location (include city and state):

Project Budget: (options: <$5M, $5-25M, >$25M)

In a narrative, please describe the following, using the bold face text as headings. Submissions that don’t include these headings will be disqualified. The narrative is limited to 1,000 words max.

1. **Program Statement** – The program statement addresses the strategic-level goals of the project and how the project was implemented (tactically) to improve the quality of healthcare delivery.

2. **Relationship between the Client & Design Professionals** – Describe the client/design team relationship or structure of the team without naming the design firm, principals, or project managers (use generic references).

3. **Design Process** – What guided the decision-making process during design? What were the key design concepts developed during design that differentiate this project from others? Was there an interdisciplinary team? Who were the stakeholders and how were they involved in the process?

4. **Design Concepts** – How were the vision, the strategic goals, and tactical goals linked to outcomes (e.g., a strategic goal was to improve patient satisfaction and a tactical goal was to incorporate X, Y, and Z design features to achieve that goal)? Were there any innovations?

5. **Outcomes** – What outcomes were anticipated relative to the organization, patients, staff, and/or families and visitors? What measures /metrics were used/will be used to evaluate success or improvement? (Outcomes should be shared, where available.)

6. **Research** – Were research papers and other forms of evidence evaluated during design? Were research questions developed? Was there a specific hypothesis about the relationship of a design concept to an outcome? Is a research project envisioned?

7. **Evidence-Based Design** – In summary, describe if an EBD process was applied in the project. If applicable, use the steps defined in the EDAC program.

8. **Client Feedback** – Client testimony that describes the value of the process and how the project seeks to improve the quality of health and/or healthcare. (This may not be applicable to conceptual projects.)

**Image Details** – Place images into a PowerPoint file and tell us about the images you’ve included. Put one image per slide and in the notes of each slide, provide a 150-word narrative on what is distinctive about the design portrayed in the image and how it relates to (1) the vision; (2) strategic goals; (3) tactical goals and/or (4) intended outcomes.